

GRADUATE COLLEGE  
OKLAHOMA STATE UNIVERSITY

ADMISSION TO DOCTORAL CANDIDACY

To be admitted to candidacy, a doctoral student must have (1) an approved Plan of Study on file with the Graduate College, (2) a dissertation proposal approved by the student's graduate advisory committee and, if required, (3) successful completion of comprehensive or qualifying examinations.

There are two options for fulfilling the candidacy requirements for degree completion. Students who began their doctoral degree program in Fall 2013 or later, must follow path #2. Students who began their doctoral program before Fall 2013 can select to use either path.

Please indicate here which candidacy requirement you are using.

#1 Dissertation Hours  #2 Six Months Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 1) A Ph.D. student must successfully complete (grades of 'SR') at least 10 hours of dissertation (6000) coursework **after** being admitted to candidacy; an Ed.D. student must successfully complete at least 7 hours of dissertation (6000) coursework **after** being admitted to candidacy.
- 2) A doctoral student (either Ph.D. or Ed.D.) must be admitted to candidacy no less than six months prior to graduation, and must maintain continuous enrollment in every fall and spring semester until graduation. Two graduate credit hours qualifies as full-time enrollment for doctoral candidates under this option.

Date \_\_\_\_\_ Degree being sought (check one):  EdD  PhD

Candidate name \_\_\_\_\_

Student 8-digit CWID number \_\_\_\_\_

Department \_\_\_\_\_

Degree Program \_\_\_\_\_

Anticipated graduation date \_\_\_\_\_

Date Plan of Study was approved by the Graduate College \_\_\_\_\_

Date dissertation proposal was approved by the advisory committee \_\_\_\_\_

Title of approved dissertation proposal \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Will this study require IRB/IACUC approval\*?  YES  NO

If YES, IRB/IACUC approval has been or will be received by this date \_\_\_\_\_

\* Dissertations that require approval for data collection from human/animal subjects that have NOT received approval by the IRB/IACUC prior to data collection will not be accepted by the Graduate College.

The student has passed the comprehensive or qualifying examination(s) required by his/her home academic department.  YES  NO

Date student passed the exam(s) \_\_\_\_\_

**Not Required** Check here if the department does not require completion of comprehensive or qualifying exam(s) for a student to be eligible to enter doctoral candidacy.

**STUDENT SECTION:**

I hereby certify that I have met the requirements on the reverse page, and I apply for admission to doctoral candidacy. I am aware that, in order to graduate, I must meet the candidacy requirements as stipulated on the first page of this form. I am also aware that if my study requires approval to collect data from human/animal subjects, that I must secure IRB/IACUC approval prior to collecting any data. Data collected without such approval cannot be used in my dissertation. I further understand that I must submit a Graduation Clearance Form with the Graduate College and file a diploma application with the Registrar's Office by the published deadlines of the semester in which I intend to graduate. Failure to do so may result in a postponement of my graduation.

\_\_\_\_\_  
Student Signature Date \_\_\_\_\_

We recommend the above named student be admitted to doctoral candidacy.

**COMMITTEE SIGNATURES:**

Committee Chair \_\_\_\_\_

Dissertation Advisor (if different) \_\_\_\_\_

Outside Committee Member \_\_\_\_\_

Committee Member \_\_\_\_\_

Committee Member \_\_\_\_\_

Committee Member \_\_\_\_\_

\_\_\_\_\_  
Graduate Coordinator Signature Date \_\_\_\_\_

\_\_\_\_\_  
APPROVED: Dean, Graduate College Date \_\_\_\_\_